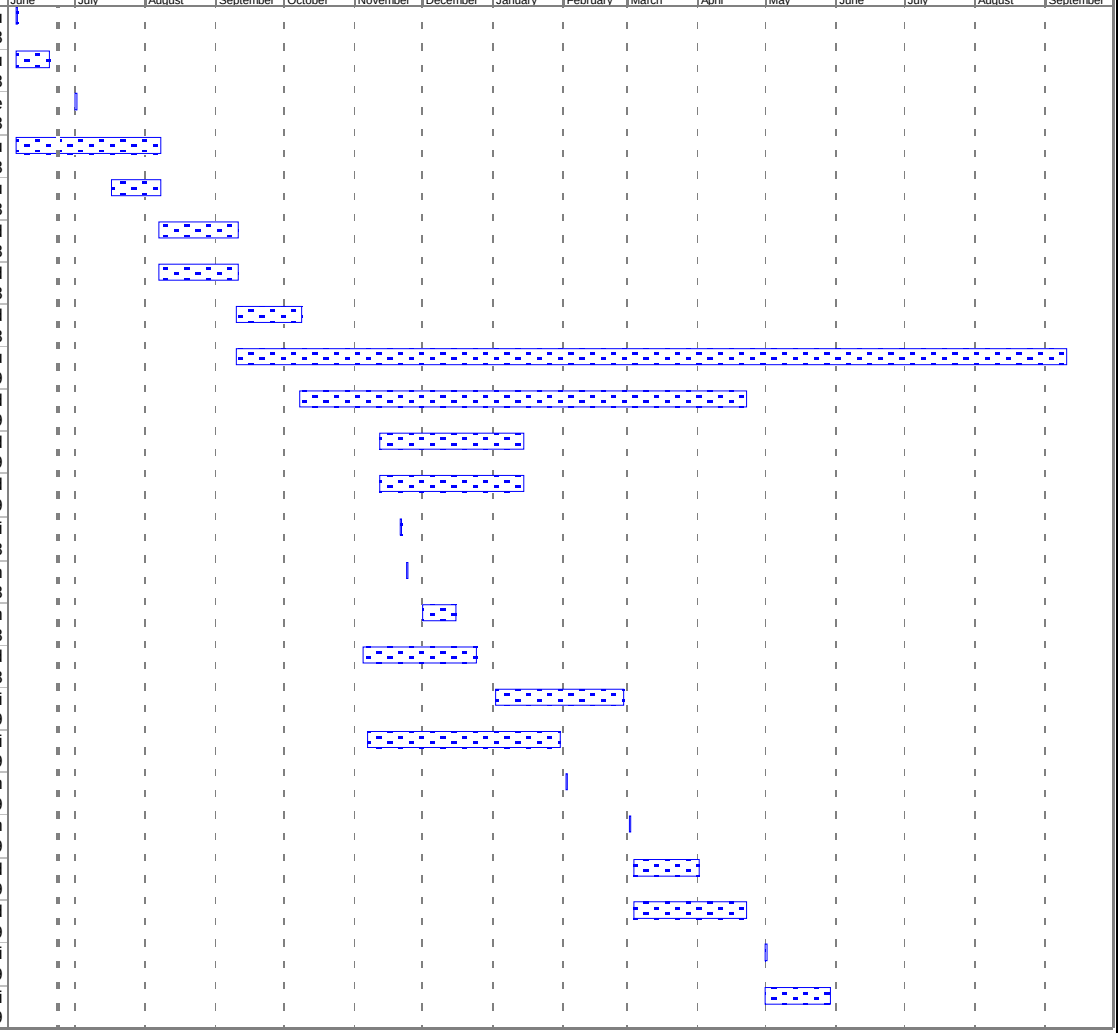
RENOVASCULAR HYPERTENSION GUIDELINE GROUP TIMELINE FOR PUBLICATION

(Date: 11 June 2008)

TASK NUMBER	TASK NAME	GROUP CONVENOR	GROUP MEMBER	CARI OFFICE	EXTERNAL REVIEW	START DATE	FINISH DATE
1	**1st Guideline Group Meeting - Decide topics, allocate responsibility (1 hr teleconference)**	x	x	x		Thu 5/06/08	Thu 5/06/08
2	Finalise topics (2 weeks)	x	x			Thu 5/06/08	Thu 19/06/08
3	**Attend Training Workshop & First Face to Face Meeting (1 day)**	x	x			Tue 1/07/08	Tue 1/07/08
4	Refine questions (PICOM Table) (9 weeks)	x	x			Thu 5/06/08	Thu 7/08/08
5	Literature search / screen abstracts (3 weeks)			x		Thu 17/07/08	Thu 7/08/08
6	Retrieve papers (4.5 weeks)			x		Thu 7/08/08	Wed 10/09/08
7	Develop data abstraction form (4.5 weeks)	x	x			Thu 7/08/08	Wed 10/09/08
8	Select articles per criteria (4 weeks)	x	x			Wed 10/09/08	Wed 8/10/08
9	Identify additional papers (12 months)	x	x			Wed 10/09/08	Thu 10/09/09
10	Review articles (7 months)	x	x			Wed 8/10/08	Wed 22/04/09
11	Create selected evidence tables (9 weeks)	x	x			Wed 12/11/08	Wed 14/01/09
12	**Draft selected rationale text / CPG* (9 weeks)**	x	x			Wed 12/11/08	Wed 14/01/09
13	**2nd Guideline Group Meeting - Face to Face - Decide who will present what at DNT Mtg (1 day)**	x	x	x		Fri 21/11/08	Fri 21/11/08
14	Circulate draft to other GG**` members & 2-3 appointed members of Steering Committee (1 week)	x	x		x	Mon 24/11/08	Mon 24/11/08
15	Consider comments received and amend draft guidelines (2 weeks)	x	x			Mon 1/12/08	Mon 15/12/08
16	Complete data extraction (7 weeks)	x	x			Wed 5/11/08	Wed 24/12/08
17	Update/verify tables (8 weeks)			x		Fri 2/01/09	Fri 27/02/09
18	Draft text/CPG (12 weeks)	x	x			Fri 7/11/08	Fri 30/01/09
19	Send draft to CARI to upload to website ***	x	x	x		Mon 2/02/09	Mon 2/02/09
20	**Present draft CPG at DNT Workshop #**	x	x			Mon 2/03/09	Mon 2/03/09
21	Update literature search (4 weeks)			x		Wed 4/03/09	Wed 1/04/09
22	Amend guidelines - comments from DNT meeting and via website (7 weeks)	x	x			Wed 4/03/09	Wed 22/04/09
23	**3rd Guideline Group Meeting - Face to Face - Discuss revised guidelines (1 day)**	x	x	x		Fri 1/05/09	Fri 1/05/09
24	Finalise draft for external review (send copy to CARI office) (4 weeks)	x	x			Fri 1/05/09	Fri 29/05/09



*CPG = clinical practice guideline; **GG = guideline group; ***Up on website date = 10 Feb '09; # DNT Workshop = 1-4 March 2009

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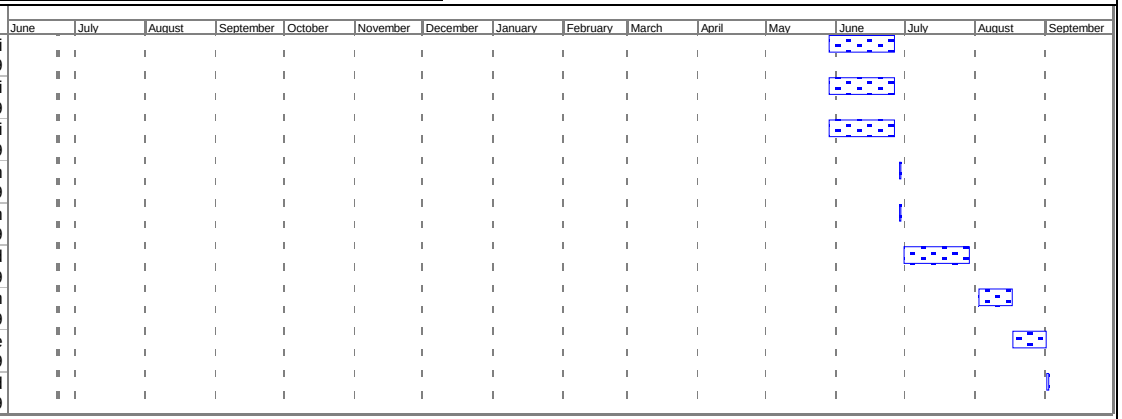
(Date: 11 June 2008)

TASK NUMBER	TASK NAME	GROUP CONVENOR	GROUP MEMBER	CARI OFFICE	EXTERNAL REVIEW	START DATE	FINISH DATE
25	Peer Review (4 weeks)/send CPG			x	x	Fri 29/05/09	Fri 26/06/09
26	Send CPG to lay member (4 weeks)			x	x	Fri 29/05/09	Fri 26/06/09
27	Advertise for public consultation (4 weeks)			x		Fri 29/05/09	Fri 26/06/09
28	Reviewer comments sent to GG/revision of Draft			x		Mon 29/06/09	Mon 29/06/09
29	Public comments sent to GG/revision of Draft			x		Mon 29/06/09	Mon 29/06/09
30	Incorporate comments (4 weeks)	x	x			Wed 1/07/09	Wed 29/07/09
31	Revised draft sent to 2-3 members of Steering Committee for approval (2 weeks)				x	Mon 3/08/09	Mon 17/08/09
32	Finalise document (2 weeks)	x	x			Tue 18/08/09	Tue 1/09/09
33	Send CPG to Nephrology for publication			x		Wed 2/09/09	Wed 2/09/09



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