

(Date: 10 July 2006)

CARDIOVASCULAR RISK FACTORS GUIDELINE GROUP TIMELINE FOR PUBLICATION

Task Number	Task Name	Group Convenor	Group Member	CARI Office	External Review	Start Date	Finish Date	June	July	August	Septem	October	Novem	Decemb	January	Februa	March	
1	Draft selected rationale text / CPG (9 weeks)		x			14 Jul '06	15 Sep '06		[Task 1: July to Sept]									
2	Create selected evidence tables (9 weeks)			x		14 Jul '06	15 Sep '06		[Task 2: July to Sept]									
3	Circulate draft to other GG* members & 2-3 appointed members of Steering Committee (1 week)				x	15 Sep '06	22 Sep '06				[Task 3: Sept]							
4	Consider comments received and amend draft guidelines (2 weeks)		x			22 Sep '06	6 Oct '06				[Task 4: Sept]							
5	Complete data abstraction (7 weeks)		x			14 Jul '06	1 Sep '06		[Task 5: July to Sept]									
6	Update/verify tables (8 weeks)				x	14 Jul '06	8 Sep '06		[Task 6: July to Sept]									
7	Draft text/CPG (12 weeks)	x	x			14 Jul '06	6 Oct '06		[Task 7: July to Oct]									
8	Update literature search (4 weeks)			x		6 Oct '06	3 Nov '06					[Task 8: Oct]						
9	Finalise draft for external review (4 weeks)	x	x			3 Nov '06	1 Dec '06						[Task 9: Nov]					
10	Peer Review (4 weeks)				x	1 Dec '06	29 Dec '06							[Task 10: Dec]				
11	Advertise for Public Consultation (4 weeks)			x		29 Dec '06	26 Jan '07								[Task 11: Dec]			
12	Reviewer comments sent to GG/Revision of Draft (1 day)			x		29 Jan '07	29 Jan '07									[Task 12: Jan]		
13	Public comments sent to GG/Revision of Draft (1 day)			x		29 Jan '07	29 Jan '07									[Task 13: Jan]		
14	Incorporate comments (4 weeks)	x	x			29 Jan '07	26 Feb '07									[Task 14: Jan]		
15	Revised draft sent to 2-3 members of Steering Committee for approval (2 weeks)				x	26 Feb '07	12 Mar '07										[Task 15: Feb]	
16	Finalise document (2 weeks)	x	x			12 Mar '07	26 Mar '07											[Task 16: Mar]

CPG = clinical practice guideline; GG* = guideline group

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17	Send finalised guideline to CARI office (to be sent to Nephrology for publication) (1 day)			x		26 Mar '07	26 Mar '07											